

## Appendix 12: Forms

**AP1201:** Rule Change Procedure

**AP1202:** Submission Request for a Rule Change

Submit to:

IJA Director of Judges  
619 Lake Linnet Cres. S.E.  
Calgary, Alberta CANADA T2J 2J3  
ddlittle@telusplanet.net

**AP1203:** IJA Judge Evaluation Form

Submit to:

IJA Director of Judges  
619 Lake Linnet Cres. S.E.  
Calgary, Alberta CANADA T2J 2J3  
ddlittle@telusplanet.net

**AP1204:** Charge / Protest Form

**AP1205:** FOSH Affiliation Information and Application

Contact: [shows@friendsofsoundhorses.org](mailto:shows@friendsofsoundhorses.org)

OR

Contact: Director of Show Sanctioning  
Friends of Sound Horses, Inc.  
6614 Clayton Road #105  
St. Louis, MO 63117

### **AP1201: RULE CHANGE PROCEDURE**

**Statement of Purpose** FOSH desires to avoid the excesses and extremes in both training and exhibition that have come to be associated with some gaited breeds. Regardless of the division in which the gaited horse is shown, the horse must retain the characteristics of a pleasure horse. Exaggeration and extremes in style and form are not to be rewarded, whether the extremes are manifested in excessive animation and speed, or in the direction of the least animation and speed. In every division the gaited horse must be correctly gaited, fluid, natural, smooth and appear to be a true pleasure to ride if it is to be rewarded with a horse show ribbon.

It is the right of every FOSH supporter to propose changes to the IJA Rules subject to the policies, procedures and schedules of the IJA Rule Book. In rare and unusual circumstances, a rule change may be effective immediately if it is deemed to be for the benefit of the horse or for the good of the organization.

Any submitted Proposed Rule Changes will be examined on the following basis: welfare of the horse; best interest of the organization; compatibility with Rules already in existence; necessity; tradition; appropriateness; timeliness; and guidelines of other rules organizations. In order to be considered and perhaps implemented for the upcoming show season, submissions must be received by November 1 of the current year.

#### **Proposed Rule Changes should be submitted to**

IJA Director of Judges  
619 Lake Linnet Cres. S.E.  
Calgary, Alberta CANADA T2J 2J3  
ddlittle@telusplanet.net

#### **Submission**

1. Proposed Rule changes must be made on the form IJA Proposed Rule Book Change available in the IJA Rule Book or on the FOSH web site.
2. After received by FOSH, the IJA Proposed Rule Book Change will be sent to the IJA Standing Rules Committee for research and examination.
3. A representative of the IJA Standing Rules Committee will acknowledge receipt of the IJA Proposed Rule Change.

#### **Examination and Study**

4. The IJA Standing Rules Committee will examine and research the IJA Proposed Rule Book Change.
5. The IJA Standing Rules Committee will determine whether to recommend or reject or suggest further study of the IJA Proposed Rule Change.

#### **Recommendation**

6. The IJA Standing Rules Committee will submit all IJA Proposed Rule Changes received by November 1 to the FOSH Board of Directors at the annual Board meeting. This submission will include the recommendation of the IJA Standing Rules Committee and reasons for acceptance or rejection or further study.
7. The FOSH Board of Directors will consider all submissions by the IJA Standing Rules Committee at the Annual Board of Directors meeting in December. At this meeting the IJA Proposed Rule Changes will be accepted or rejected or tabled for further research and input from interested parties.

#### **Action**

8. Rule Changes approved by the FOSH Board of Directors will be reviewed (for clarification of wording.)
9. Rule Changes approved by the FOSH Board of Directors will be in effect for the Show season following the FOSH Board of Directors meeting in December.
10. Rule Changes approved by the FOSH Board of Directors will be published in the IJA Rule Book and included in the Rule Book on the FOSH website.
11. Rule Changes approved by the FOSH Board of Directors will be clearly identified on the FOSH website.
12. Rule Changes requiring further study and input from interested parties will be included in the IJA Rule Book and on the FOSH web site under Proposed Future Rule Changes.

## Appendix 12: Forms

AP1202: IJA Proposed Rule Book Change

**Submission Form:** Please submit one form for each proposed change.

Please mail to:  
IJA Director of Judges  
619 Lake Linnet Cres. S.E.  
Calgary, Alberta CANADA T2J 2J3  
ddlittle@telusplanet.net

Proposed change for \_\_\_\_\_ (year)

Section of Rule book if applicable or known \_\_\_\_\_

Topic (i.e. Allowable English tack, Shoeing requirements, etc.):

\_\_\_\_\_

Proposed IJA Rule Book change:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for proposed change:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

I am an IJA judge    yes \_\_\_\_\_ no \_\_\_\_\_  
I am a competitor    yes \_\_\_\_\_ no \_\_\_\_\_

Thank you for your input

Please use the reverse of form for additional comments.

## Appendix 12: Forms

AP1203: IJA Judge Evaluation Form

Please mail completed form to:  
 IJA Director of Judges  
 619 Lake Linnet Cres. S.E.  
 Calgary, Alberta CANADA T2J 2J3  
 ddlittle@telusplanet.net

Show: \_\_\_\_\_ Location: \_\_\_\_\_

Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Judge: \_\_\_\_\_ Number of Classes in Show: \_\_\_\_\_

Profile	Yes		*Satisfaction Level		
			High	Low	Partial
I was a competitor		I competed in _____ classes I observed _____ classes			
I was a spectator		I observed _____ classes			
I was Show Manager		I observed _____ classes			
I was a show official		I observed _____ classes			

\*Please explain the reasons for your satisfaction level. (use reverse if necessary)

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**Rating:** Based upon your observations and knowledge of show rules and breed standards please rate this judge on the following characteristics. Use a rating scale of 1 to 10 with 10 being the highest.

<u>Judge</u>	Rating
Experience	
Training	
Knowledge of IJA Rules	
Knowledge of Gaits	
Professionalism	
Speed in Judging	
Decision making Ability	
Overall Rating	

List the strengths of this judge's performance:

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List the weaknesses of this judge's performance:

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Did **you** observe specific incidents where the judge did not follow the show rules or adhere to the breed standard as outlined in the show rules?  
 Yes \_\_\_ No \_\_\_ (If yes, please elaborate – use reverse if necessary) \_\_\_\_\_

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Name \_\_\_\_\_ Telephone \_\_\_\_\_

Breed \_\_\_\_\_ E-mail \_\_\_\_\_

Thank you for your input

**Appendix 12: Forms**

**AP1204 FORM FOR PROTESTS AND COMPLAINTS**

To submit a Protest or Complaint alleging a violation of IJA Rules, this form must be filled out completely, appropriate fees must be included and the Protest or Complaint must meet all other applicable requirements set forth in Article 7 and other relevant IJA Rules. A Protest shall be submitted to Show Management, and a Complaint should be mailed to Friends of Sound Horses, Inc, 6614 Clayton Rd., #105, St. Louis, MO 63117.

\_\_\_\_ Protest or  
\_\_\_\_ Complaint

Sanctioned Show: \_\_\_\_\_ held on \_\_\_\_\_  
(dates)

Complainant's Name: \_\_\_\_\_

Complainant's Status:

\_\_\_\_ Person who has signed an entry form  
\_\_\_\_ Show Official  
\_\_\_\_ Show Management

Cite Section (s) of IJA Rules allegedly violated: \_\_\_\_\_

List individuals who witnessed or were involved in the events supporting the allegations:

\_\_\_\_\_  
\_\_\_\_\_

**Attach as an exhibit to this form a comprehensive description of the relevant circumstances and facts supporting the allegations.**

I hereby certify that the information contained in this form is to the best of my knowledge, an accurate statement of the events described herein.

\_\_\_\_\_  
Complainant's signature

\_\_\_\_\_  
Date signed

Address and phone number of Complainant

\_\_\_\_\_  
\_\_\_\_\_

The following is to be **completed only by Show Management for Protests:**

Received by Show Management on \_\_\_\_\_ at the following time: \_\_\_\_\_

Date and Time Sanctioned Show Ended: \_\_\_\_\_

The following is to be **completed only by the Hearing Board for Complaints:**

Received by the Hearing Board on \_\_\_\_\_